



# Kaplan Leaman & Wolfe

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## COURT REPORTING & LITIGATION SUPPORT

With social distancing during the COVID-19 pandemic, [Kaplan Leaman & Wolfe Court Reporters](#) will assist with your litigation continuing so your litigants may be deposed.

We have implemented Zoom Video Conferencing and will provide all the technical services which are needed throughout the process, **AT NO CHARGE**.

**There have been several questions posed for which we have created an FAQ list:**

**Q. Is there a charge for this service?**

A. No, it is complimentary indefinitely.

**Q. Can the deposition be recorded?**

A. Yes, upon request, the deposition can be recorded, uploaded either to the cloud or our computer and sent to the parties for viewing in the future.

**Q. What equipment do the parties require?**

A. A laptop or desktop with an embedded or external webcam, good internet connection, microphone and speaker.

**Q. How many participants can join in the video conference call?**

A. It is unlimited.

**Q. Is the use of Zoom safe and secure?**

A. Yes, safety and privacy is not a concern, as a password will be sent with your invitation in your email so you will be able to enter the secure videoconference deposition.

**Q. Can exhibits be shown and uploaded for the deposition?**

A. Yes, documents/exhibits should be downloaded to your computer prior to the deposition. They can then be shown to all participants within the deposition real-time.

For scheduling of depositions, please go to [www.klwreporters.com](http://www.klwreporters.com), e-mail [gwolfe@klwreporters.com](mailto:gwolfe@klwreporters.com) or call 1-877-KLW-DEPO.