

SERVICES & CAPABILITIES



Why Top Companies Choose Kaplan Leaman & Wolfe













The Most Qualified Court Reporters



"We work only with the most qualified, most professional and most committed professionals in the court reporting business."

- Talent and precision
- Equipped with the latest technology
- Answering to highest standards of professionalism
- Screened not just for skill, but for attitude, reliability and appearance



Track Record

- Firm established in 1981 (37 years)
- Headquarters in Philadelphia with a truly global reach
- ❖ All reporters skilled in serving technical, vertical industries
- Customized solutions built for clients across industry, specialty areas
- ❖ We meet every client request, every time
- We strive for continuous improvement across our entire team





Deep Experience

- Have worked with hundreds of clients nationwide
- Provide full spectrum of court reporting & litigation-support services
 - Depositions
 - Hearings
 - **Arbitrations**
 - Live events
- Our capabilities go far beyond what you will ever need





Our Oath to Client Service

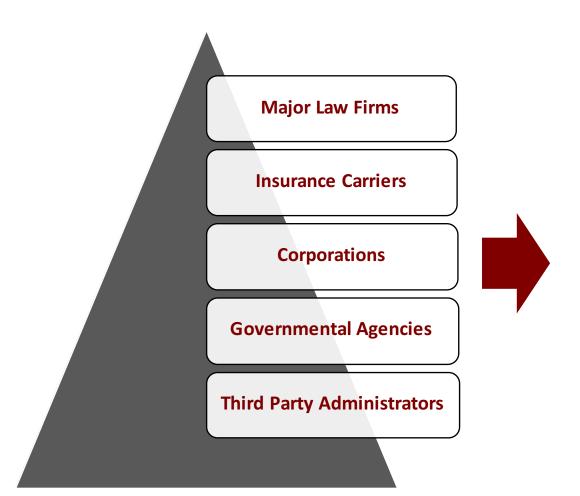
- ❖ 24/7 online & telephonic scheduling
- Always friendly, always responsive
- Your urgency becomes our emergency
- End-to-end follow through with bookings
- Flexibility and reach to accommodate almost any request



"When requests become more complex and urgent, our oath to customer service shines brightest."



Our Clientele...



"All in all, we would recommend Kaplan, Leaman & Wolfe to any colleague who is in need of a reliable, friendly, customer service-driven litigation support company."

- Scott M. Signorino, Paralegal

"Your staff is always courteous, and most importantly, I never have to be concerned about any detail or do anything more than prepare myself for the deposition. Your staff takes care of the rest."

- Richard Abraham, Esquire



Nationwide Coverage



- Can meet any client need, anywhere on the planet
- ❖ Secure, online scheduling
- Consistent quality and service, no matter where you're located
- Streamlined, integrated production



Reporting & Analytics



- Monthly activity reports
 - Customized to your needs
 - Activities, depositions scheduled
 - Detailed cost savings as needed (six months, quarterly, annual)
 - **❖** By state or locality
- Analytics to match your requests
- Regular suggestions on how to lower costs, add efficiency



Billing

- Online system integrates with any client platform
- Clear, straightforward invoices (no surprises)
 - Ancillary charges only as agreed with client
- Deep experience in managing national and differential pricing by state/locality





Managing Costs



- Fixed page rates by state
- Fixed videography fees as requested
- No surprises on ancillary charges (what you see is what you get)
- Volume discounts
- Multi-party discounts
- Complimentary first copy for client when it is the scheduling party
- Realtime, daily, overnight at fixed, agreedupon cost
 - No cost for use of laptops for realtime
- No minimum transcript fee



Technology

- Secure online scheduling, transcript repository for all parties
- All reporters vetted to meet highest professional standards
- Equipped not just to understand technology, but how to apply technology for client benefit
- Can offer remote realtime to clients anywhere globally





Security

- Work with clients that require highest levels of security
- Server and all systems encrypted to ensure compliance with any standard of privacy, confidentiality
- Reporters trained to adhere to unique privacy needs of clients
- Accustomed to adjusting to clients' unique requests





Competitive, Transparent Pricing



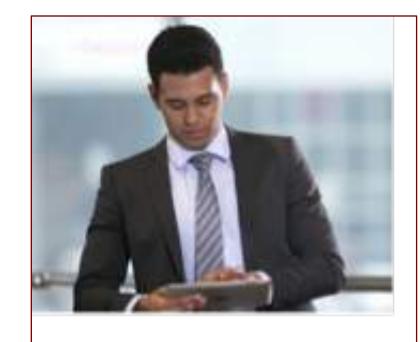
"There is a cost for value, but with KLW that won't come with a compromise to transparency, clarity and full accountability in our pricing and billing practices."

- Not always the cheapest, but always the best value
- No surprises on invoices
- Clear line-item explanation of charges
- Billing system and invoicing customized to your needs



Transcripts of Impeccable Quality

- Strict multi-layer quality control to prevent mistakes
- Understanding of and adherence to rules and regulations in prevailing jurisdictions
- ❖ When we say "deadline," we mean it
- Expedites, dailies, or realtime? Just ask
 - No charge for laptops, tablets with realtime



"We pride ourselves not just on our ability to provide a high-quality transcript, but to do so on a timeline that matches your needs."



Our Depth of Experience in Your World



"There's a cost to working with the best reporters.

There's a cost to supplying the highest quality transcripts. But, at KLW, we know that investing in our people and our processes is the best way to build a trusted relationship with clients."

- World-class experience across all phases of discovery, depositions, trials, hearings, arbitrations and trials
- An extension of your team, something we never take for granted
- Cultivating a relationship, not just a transaction

7/12/18

Best-in-Class | Court Reporting & Litigation Support Partner













Live Litigation: It's Better than Being There



• Study a witness without being seen

Two Way Video Streams

Be visible to the witness and other parties

Teleconferencing

• No microphone necessary





Live Litigation: It's Better than Being There

Document Sharing

 Instantly upload and download documents, videos, audio files and pictures to share with all involved parties

Group & Private Chat

 Securely share private thoughts with your team or chat one-on-one with individuals no matter where they are located

100% Web-Based Attend from any PC, Mac, iPad, Kindle Fire or Android Enabled Smartphone/Tablet





Trial Support

We manage the processing of the digital trial database, ensuring all relevant exhibits are readily available at trial.

Work with attorneys and/or experts to **develop demonstrative exhibits** for openings/closings and expert testimony

Configure and test all courtroom presentation equipment prior to trial

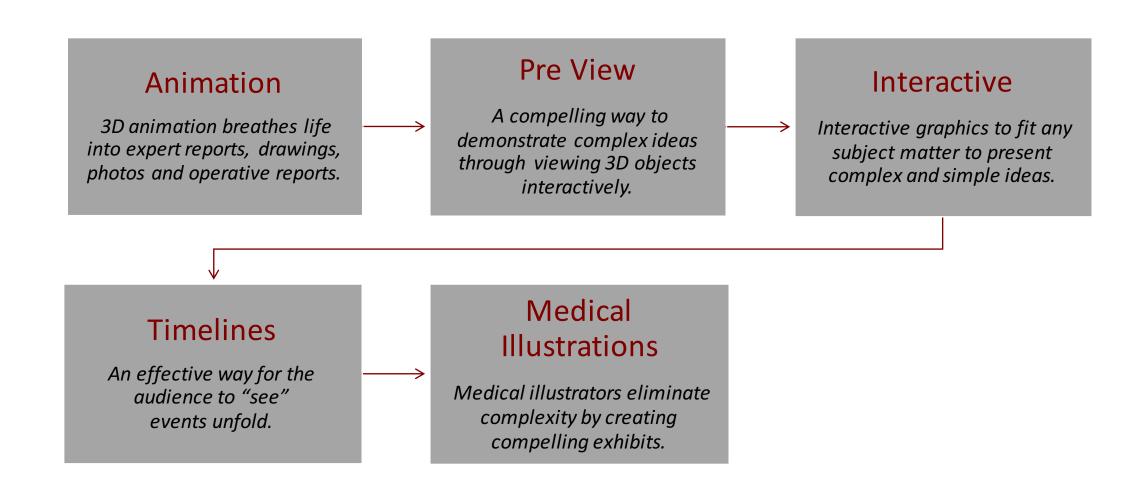
Prepare witnesses by **reviewing exhibits** with them to simulate a courtroom experience







Trial Support Graphics & Animation

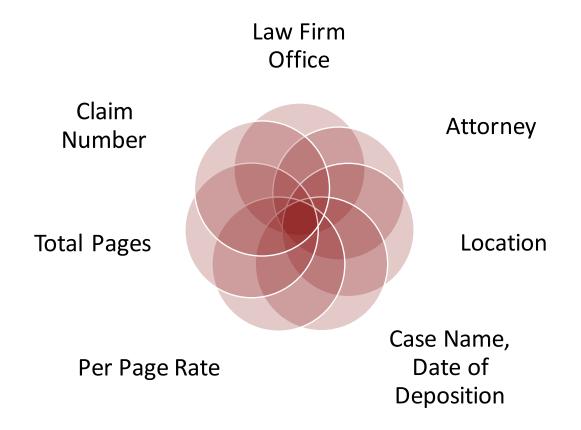




KLW Cost Containment Program

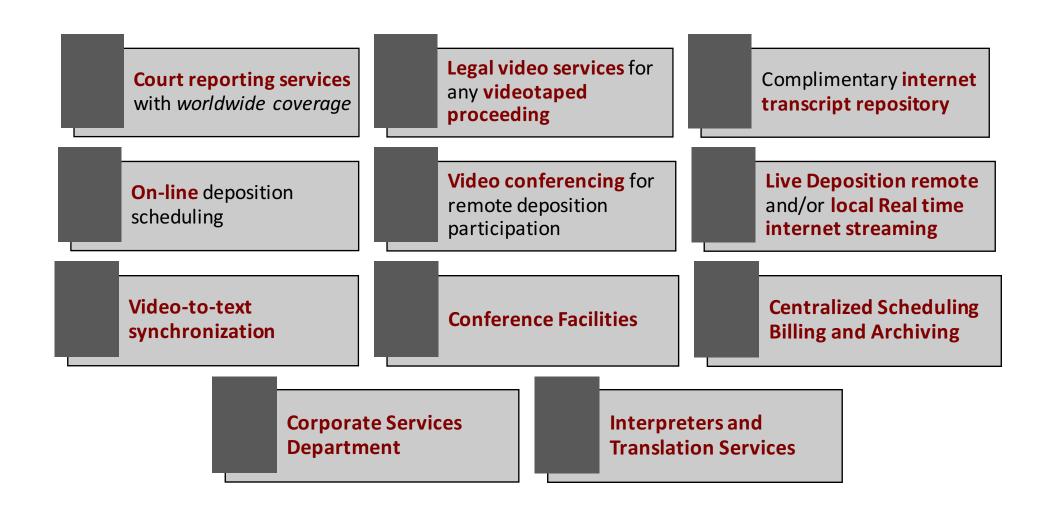
No additional cost to you, or your clients

Reports include, but are not limited to...





Our Commitment Is to Your Success





About the Owner

Gregg Wolfe

Gregg Wolfe is the principal of Kaplan Leaman & Wolfe and is a recognized leader in the court reporting industry. A Philadelphia native, Mr. Wolfe attended Temple University School of Court Reporting before spending more than 35 years as a federal court reporter where he took part in hundreds of cases across all manner of legal proceedings.

That background provided an appropriate preparation for Mr. Wolfe's ascendency to the helm of KLW where his **attention to detail** and **quality service** permeates the organization and establishes a culture of excellence that is the benchmark for the firm's work with clients from all over the nation.

Mr. Wolfe is certified as a Registered Professional Reporter (RPR) and Registered Merit Reporter (RMR) with the National Court Reporters Association (NCRA). He also is a Federal Certified Realtime Reporter. He is an active member of both NCRA and the United States Court Reporters Association. He has been a board member of the Cancer Foundation for Personal Appearance since 2001.





Contact

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